



International Training Workshop on Climate Change Adaptation and Disaster Risk Reduction 27th – 30th April 2011, Avillion Legacy Melaka, Malaysia.

Frequently Ask Question

What is the International Training Workshop on: “Climate Change Adaptation and Disaster Risk Reduction”?

During this 4-day event, the International Training will to provide an opportunity to young people to discuss and understand climate change and the need for risk reduction and adaptation. .

The International Training Workshop will also reflect on how can youth best work towards a sustainable and disaster risk free future? How can youth assist vulnerable communities to reduce the impact of natural and human-induced hazards? How can networks be forged among youth from different nationalities across the globe to bring about positive change? How can development and the environment be reconciled? These are some of the issues that will be highlighted at the workshop and the participant can get more knowledge from this

Where & When?

The International Training Workshop will be held from **27th – 30th April 2010** at Avillion Legacy Melaka, Malaysia , 146 Jalan Hang Tuah, 75300 Melaka, Malaysia (Tel: +606-2816688 / www.avillion.com.)

Who May Apply?

- Young people between the ages of 18 – 30 (**however some flexibility will be exercised** as the definition of youth varies from country to country)
- Youth representatives from various national youth organizations, institutions of higher learning, civil society organizations, related government agencies/ministries, young representatives of environmental groups including those working in institutions promoting climate change adaptation and green energy, think tanks or those in accomplishments like education, media and arts.
- Have a good understanding of the theme and the relevant policies in their respective countries
- Proficient in English and able to do presentations in English, **is a must**
- Possess good communication and interpersonal skills, and the ability to solve problems through adaptability and flexibility.
- Motivated to improve the lives of others through their actions and work.
- Capable and willing to share experiences and resources with others in the community and contribute to the “International Training” follow-up process.
- Willing and being able to participate actively for the whole duration of the project

- **Must be able to execute a follow-up within 6 months of the Training in the respective organizations/community etc**
- Geographical and gender balance will be respected

How do I Apply for the International Training Workshop?

Fill in the Application Form at www.wyf.org.my and send the Application Form back to WYF via email or fax. When your application is reviewed and approved, you will be issued a **Letter of Confirmation**.

Application Procedure:

Step 1 Download Application Form.

Step 2 Send in application via email, fax or post.

Step 3 Wait for confirmation letter.

Step 4 Fill in the Confirmation of Acceptance form, pay the registration fee and send back within 1 week of receiving the confirmation letter.

How Much is the Registration Fee?

Registration Fee:

Early Registration (on or before 1st February 2011)

Local Participant	- RM 400
International Students Studying in Malaysia	- RM 400
International Participant	- USD 300

Late Registration (after 1st February 2011)

Local Participant	- RM 450
International Students Studying in Malaysia	- RM 450
International Participant	- USD 350

It includes 3 nights of accommodation (twin sharing) in a four-star hotel; Breakfast, Lunch, Dinner, coffee-breaks for the duration of the Workshop and a Certificate of Participation **(for those who attend 100% of the workshop only)**

Bank Details

Name of bank : CIMB Bank

Account No. : 0413-0000089-050

Swift Code : CIBBMYKL

Account Name : World Youth Foundation

Address : CIMB Bank Berhad, 110 Jalan Bendahara, 75100 Melaka, Malaysia.

Cancellation & Substitution

In case you are unable to attend the Conference, request for cancellation or substitution must be received in writing to World Youth Foundation via email or fax **at least 30 days prior to the**

start of the International Training Workshop. Request for cancellation for less than 30 days before the Workshop **will not be refundable.**

Who Takes Care of my International Travel?

Participants are responsible for their own air-travel and travel-related costs.

How to Travel to Malaysia?

Malaysia has excellent domestic air link and a well developed and effective public transportation system served by buses, taxis and trains. The better way to fly to Malaysia is by Malaysian Airlines directly or its partner airlines (www.malaysiaairlines.com) and we recommend that you book your ticket online which is much cheaper. The landing airport in Malaysia is Kuala Lumpur International Airport, Sepang (KLIA).

You can also fly to Malaysia via AirAsia or AirAsia X (www.airasia.com) which is a leading budget airline. AirAsia network focus will cover destinations which are less than 4 hours in flight duration from Kuala Lumpur while AirAsia X covers destinations which are more than 4 hours flight duration from Kuala Lumpur, offering daily point-to-point frequencies to popular destinations in China, India , Europe, Paris, Korea, Australia and several others. . Several other airlines like JetStar have also started to fly to Malaysia. Melaka has an International Airport where currently only flights from selected destinations are landing at the beginning stage.

Do We Offer Scholarships or Subsidies?

We are unable to provide any financial assistance.

We suggest you to check with local and international organizations in your region for sponsorship. Other delegates have found subsidy and sponsorship through searching the internet, approaching their local NGOs /GOs, businesses, friends, international funding agencies and even family.

Can the Organiser Assist Me with my Visa Application?

We **will provide** approved applicants with a **Formal Confirmation Letter** to facilitate the application of Entry visas. You can present this official letter to the Embassy of Malaysia if you are applying for an entry visa.

Please note that **the confirmation notice does NOT guarantee the issuance of a visa** or admittance to the Country. Visa issuance is entirely contingent upon the Embassy's and Consulate's discretion, and admittance upon the Immigration authorities' (INS) discretion at the point of entry.

We would also recommend that you check the following websites i.e www.kln.gov.my (Ministry of Foreign Affairs Malaysia) and www.imi.gov.my (Department of Immigration) on visa and immigration rules. We would also advise all participants who need visa to make sure they apply for visa as soon as their participation is accepted. Please also make sure that you comply with immigration requirements for yellow fever certificates.

About Malaysia

To know Malaysia is to love Malaysia. A bubbling, bustling melting pot of races and religions where Malays, Indians, Chinese and many other ethnic groups live together in peace and harmony. Multiculturalism has not only made Malaysia a gastronomical paradise, it has also made Malaysia home to hundreds of colourful festivals.

For more information on Malaysia and Melaka please log on to www.tourismmalaysia.gov.my (Tourism Malaysia) and www.malaysia.gov.my . You can also visit Tourism Malaysia Offices situated in your country.

May I still Attend if I am NOT a Youth Representative?

You can still attend the International Training Workshop as an observer. Limited spaces are allocated to observer. The fees are the same as for any delegate.

May I Attend One Day Only?

Yes; the full registration fee is still applicable. However, you will not be eligible for the **Certificate of Participation** unless you complete the full training program.

I have a Question that is Not Addressed Here - What Should I Do?

You can e-mail your question to wyf@po.jaring.my or wrlthyth@gmail.com

Updated: 11th Nov 2010